



新加坡华乐团有限公司
SINGAPORE CHINESE ORCHESTRA COMPANY LIMITED
7 SHENTON WAY SINGAPORE CONFERENCE HALL SINGAPORE 068810
Website: <http://www.sco.com.sg>

JOB APPLICATION FORM
(USHER / PART-TIME TECHNICIAN / PART-TIME PRODUCTION CREW)

Position applied: 申请职位

Personal Particulars 个人资料

Name: 英文姓名:	Contact No: 联络号码
Contact Email: 电邮地址	Singapore Residence Status: 新加坡居留身份 *Citizen / PR / Foreigner

Educational Qualifications 教育背景

From 从	To 至	Highest Qualification Obtained 考获最高学历

Current Employment 现任工作 (Please tick accordingly)

Are you presently? 现在是?					
Student 在职学生		Working 在职		Not Working 无业 <input type="checkbox"/>	Retired 退休 <input type="checkbox"/>
Part-Time 兼职 <input type="checkbox"/>	Full-Time 全职 <input type="checkbox"/>	Part-Time 兼职 <input type="checkbox"/>	Full-Time 全职 <input type="checkbox"/>		
Name of Organization/School: 雇主名称			Designation (if applicable): 职衔		

Relevant Experience from Previous Employment 前任工作的相关经验

From 从	To 至	Name of Organization / Briefly describe relevant experience: 雇主名称 / 简单形容相关经验

Preferred Schedule 工排时段 (Please tick accordingly)

Available/Preferred days 首选工作日	Monday <input type="checkbox"/>	Tuesday <input type="checkbox"/>	Wednesday <input type="checkbox"/>	Thursday <input type="checkbox"/>	Friday <input type="checkbox"/>	Saturday <input type="checkbox"/>	Sunday <input type="checkbox"/>
Available/Preferred Time 首选工作时间	9.00am – 1.00pm <input type="checkbox"/>		1.00pm – 6.00pm <input type="checkbox"/>		6.00pm – 11.00pm <input type="checkbox"/>		

General Information 一般信息

Are you suffering from any handicaps, ailments, disease or is under long-term medication? 你是否患有任何严重疾病或身体拥有任何残疾?	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否
Do you have any criminal record? 你是否有犯罪前科?	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否
If "yes", please provide details: _____	
Have you ever been discharged, dismissed or terminated from your previous employment? 你是否曾被前任雇主解雇/辞退?	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否
If "yes", please provide details: _____	
Do you have any friends/relatives who are SCO Board members, staff or major donors? 你是否有任何朋友或亲属在 SCO 担任董事, 职员或是 SCO 的主要赞助人?	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否
Name 姓名 : _____ Relationship 关系: _____	

Declaration 声明

<p>I hereby declare that the above information as provided by me is true, complete and accurate to the best of my knowledge. I further understand that any willful act on my part withholding information, or making any false statement in this Application Form is in itself sufficient ground for dismissal from the Company. I understand that this application form will be retained for 1 year for unsuccessful applicants for purpose of being considered for other position, following which the application form will be destroyed.</p> <p>I agree to serve as USHER / PART-TIME TECHNICIAN / PART-TIME PRODUCTION ASSISTANT and commit to follow company rules, policies, and procedures, including recordkeeping requirements and confidentiality of the company information and to meet time and duty commitments or to provide adequate notice so that alternate arrangements can be made</p>	
<p>_____</p> <p>Applicant's Signature 申请者签名</p>	<p>_____</p> <p>Date 日期</p>

Job Designation:	Department:		
Interviewed by:			
Name:	Signature:	<input type="checkbox"/> Offer	<input type="checkbox"/> Reject
Remarks (if any):			
Human Resource:			
Name:	Signature:	<input type="checkbox"/> Offer	<input type="checkbox"/> Reject
Remarks (if any):			
Assistant Executive Director (Corporate Services):			
Name:	Signature:	<input type="checkbox"/> Offer	<input type="checkbox"/> Reject
Remarks (if any):			
Offer Status:			
Candidate	<input type="checkbox"/> Accepted	<input type="checkbox"/> Rejected	Reason:
Grade:	Remarks:		